



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Nicole Westmoreland, MBA, Purchasing Agent

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352/ 524-2221 e-mail: nwestmor@pasco.k12.fl.us

June 3, 2014

MEMORANDUM

TO: Honorable School Board Members

FROM: Nicole Westmoreland, MBA, Purchasing Agent *nw*

SUBJECT: Caring Pediatrics Partnership Agreement
Contract #2014001815

Early Childhood Programs is requesting approval of the attached partnership agreement with the Caring Pediatrics to provide Well Child Checkups (EPSDT), and pre-approved medical services for children enrolled in Head Start/Early Head Start during the 2014 – 2015 school year. Please reference the attached memo from Angela Porterfield, Director, Early Childhood Programs. The agreement was approved by the District School Board's Attorney, Ms. Nancy Alfonso.

Caring Pediatrics has agreed to work with the Early Childhood Programs to provide these services at Medicaid rates. It is anticipated that annual expenditures will be approximately \$25,000 using Head Start Federal funds. The services covered under this contract are considered professional services; and are, therefore, exempt from the competitive pricing requirements as outlined in DOE's Section 6A-1.012(11)(a).

Should you have any questions regarding this matter, please contact Angela Porterfield or Debra Reaves, Purchasing Services, at your earliest convenience.

NW/dr

Attachments

Date/Time: May 28, 2014 11:24:00



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Memo # ECP-028-13/14

Contact: Angela Porterfield *awp*

Ext. # 42730

DATE: June 3, 2014

TO: HONORABLE SCHOOL BOARD MEMBERS

FROM: Kurt S. Browning, Superintendent of Schools
Amelia Van Name Larson, Assistant Superintendent for Student Achievement

SUBJECT: Partnership Agreement- Caring Pediatrics

Introduction:

Head Start and Early Head Start programs must enter into agreements with community providers to ensure Well Child Checkups (EPSDT) and pre-approved medical services as needed for its enrollees. Caring Pediatrics has agreed to continue to work with the Head Start/Early Head Start Programs to provide these services for non-insured Head Start/Early Head Start children at Medicaid rates.

Description:

The Head Start partnership agreement with Caring Pediatrics has been updated and approved by the Policy Council meeting on May 14, 2014.

Strategic Focus: Engage Families, Communities, and Business

Strategic Goal: The district and schools will communicate with and engage all stakeholders in the educational process.

Action Requested:

Approval of the 2014-15 Pasco County Head Start/ Early Head Start Partnership Agreement with Caring Pediatrics in order to comply with health services requirements.

Recommendation:

The staff respectfully requests the approval of the 2014-15 Pasco County Head Start/Early Head Start Partnership Agreement with Caring Pediatrics.



RECEIVED

4/19/2014

Contract # 2014001815

District School Board of Pasco County
Head Start/Early Head Start
Partnership Agreement With Caring Pediatrics
2014-2015 Fiscal School Year

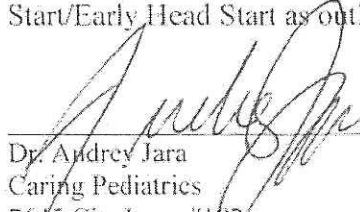
The District School Board of Pasco County Early Childhood Programs and Caring Pediatrics agree to work together to provide Well Child Checkups (EPSDT), and pre-approved medical services for children enrolled in Head Start/Early Head Start during the 2014-2015 fiscal school year, August 1, 2014 - July 31, 2015. **NO APPOINTMENTS CAN BE SCHEDULED AND NO TREATMENTS CAN BE PERFORMED PRIOR TO AUGUST 1, 2014.**

Funds to reimburse services are provided by the Federal Head Start/Early Head Start grants for those children who do not have current Medicaid eligibility or other health insurance. Head Start/Early Head Start funds may be used for professional medical services when **no other source of funding is available**. Caring Pediatrics will verify Medicaid or other insurance availability when services are provided to ensure that Head Start/Early Head Start is the payor of last resort. Caring Pediatrics will verify that children requesting treatment are currently enrolled in the Head Start/Early Head Start program before services are provided. Parent/Guardian will provide a copy of their program orientation letter verification (Exhibit A).

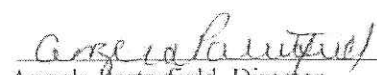
The physician/agency agrees to provide services as outlined below:

1. Services for non-Medicaid, uninsured children will be reimbursed at Medicaid rates.
2. Medicaid rate payment will be accepted as payment in full for covered services.
3. Prior approval will be obtained for treatment other than Well Child Checkups (EPSDT).
4. Early Childhood Programs will be provided with a signed summary of services at the end of each appointment listing the cost of such services.
5. A purchase order will be issued in favor of Caring Pediatrics, and payments will be made monthly.
6. All purchase orders will be closed and no longer usable for appointment dates/charges after July 31, 2015 of the program year. Outstanding bills cannot be accepted for payment after August 31, 2015 of the program year.

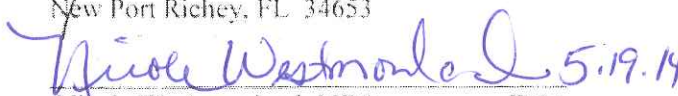
I have read the above, and agree to provide medical services to children enrolled in Pasco County Head Start/Early Head Start as outlined therein.


 Dr. Audrey Jara
 Caring Pediatrics
 7645 Cita Lane #102
 New Port Richey, FL 34653

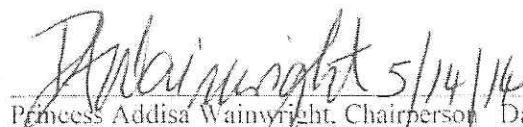
4/14/14
Date


 Angela Porterfield, Director
 Pasco County Early Childhood Programs

4/18/14
Date


 Nicole Westmoreland, MBA
 Purchasing Agent
 District School Board of Pasco County

5.19.14
Date


 Princess Addisa Wainwright, Chairperson
 Head Start/Early Head Start Policy Council

5/14/14
Date

 Alison Crumbley, Chairman
 District School Board of Pasco County

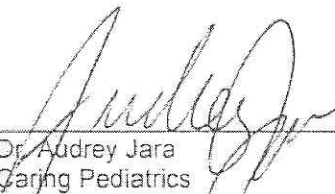
Date

Attachment A – Caring Pediatrics

- A) This contract is subject to Act of God or government regulation, disaster, strikes, civil disorder, or other emergency making it illegal or impossible to provide facilities or hold the events. Should Caring Pediatrics cancel this contract for reasons other than Act of God, etc., and another date time cannot be mutually agreed upon, Caring Pediatrics shall refund all monies (including deposits) to the School Board.

In addition, when the Department of Homeland Security issues a "Red Alert Status," the District School Board of Pasco County has the right to cancel this agreement without penalty and Caring Pediatrics shall refund all monies (including deposits) to the School Board within thirty (30) calendar days.

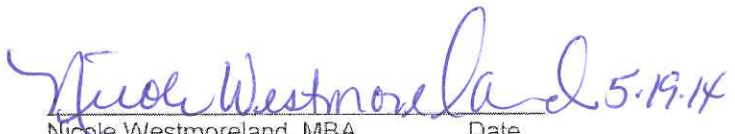
- B) Caring Pediatrics hereby agrees to indemnify and save harmless the contracting party and the contracting party's representative, successors, and assigns from and against any and all costs, damages, losses, demands, claims, actions and causes of actions whatsoever arising from or connected with the engagement to the same which do not arise from act or omissions within the reasonable control of the contracting party.
- C) Termination of Contract: This contract may be terminated when it is in the best interest of the District within 30 days notice. Contracts cancelled by the vendor because of non-performance may result in exclusion from participating on any other similar contracts offered by any public school in Pasco County, FL. Contracts cancelled because of non-performance will be excluded from future business with the District for the full term of the contract plus one year.
- D) Venue for any and all legal action regarding or arising out of the transaction covered herein shall be solely in the appropriate Court in and for Pasco County, State of Florida.
- E) This contract is governed by the laws put forth by the State of Florida.
- F) The School Board normally issues payment for services within 30 days from receipt of invoices, provided the services have been received in a satisfactory and proper manner. No advance payments will be made.
- G) The company and/or individual shall remain independent and not an employee or agent of the Board for the purpose of providing services not otherwise available to the Board.
- H) Caring Pediatrics shall not assign, sublet, or otherwise dispose of, without first obtaining the written consent of the Board, any portion of services to be performed under this contract.
- I) Caring Pediatrics shall comply with all applicable laws, ordinances, codes, and statutes of any and all local, state, or national governing bodies included within this section. Caring Pediatrics shall comply with the regulations of the Civil Rights Act of 1964, in which no person in the United States shall on the grounds of race, creed, color, or national origin be excluded from participation in or be denied the proceeds of, or be subject to discrimination in the performance of this Contract.
- J) Children receiving treatment at Caring Pediatrics will be accompanied at all times by a parent or by a level II screened employee of the District School Board of Pasco County.



Dr. Audrey Jara
Caring Pediatrics

4/14/14


Date



Nicole Westmoreland, MBA
Purchasing Agent
District School Board of Pasco County

5.19.14

Date



Angela Porterfield, Director
Early Childhood Programs

4/18/14

Date



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Early Childhood Programs 813/ 794-2730 *727/ 774-2730 * 352/ 524-2730

Fax: 813/ 794-2736

2014-2015 Head Start Program Orientation Notification

Congratulations on your child being accepted into the Pasco County Head Start Program. In order for your child to begin school, you and your child must attend Orientation at the school as follows:

School Label

Child's Label

The purpose of Orientation is for **you and your child** to learn more about the Pre-K experience. If possible, please try to refrain from bringing other children. Orientation will start on time and may last about 2 hours and will include:

- Meeting your child's teacher
- Learning about the Head Start Program
- Completing and turning in required program paperwork
- Participating in Bus Transportation training
- Having your child measured for a bus safety vest (If applicable)

Your child's teacher will be scheduling a home visit with your family during the first month of school. This is a requirement of your family's participation in Head Start. The purpose of the home visit is to learn more about your child's development and interests in a relaxed environment. During this home visit you will also be setting some family goals.

Families requesting Head Start enrollment in a school outside of their designated school zone WILL NOT be guaranteed enrollment in the same school for kindergarten. You must apply for school choice in February.

Please carry this letter with you to medical and dental appointments; it is your identification as an enrolled family. If your address or telephone number changes, or if you do not intend to have your child attend this program, please notify Early Childhood Programs immediately!

Need transportation? Transportation is provided by the District School Board of Pasco County if you live within the boundaries of the school that your child was accepted for.

Parents/guardians **MUST** call the transportation department to arrange possible transportation, please see the back of this letter for more information.

We look forward to seeing you and your child at Orientation.

Rev. AR6/5/13

District Wide Accreditation • Southern Association of Colleges and Schools
National Head Start Association Program of Excellence

CONTRACT REVIEWED
AND APPROVED.

nw 5.19.14